

# Forward plan



THIS DOCUMENT GIVES NOTICE OF  
ANTICIPATED KEY DECISIONS TO BE TAKEN  
BY THE MAYOR

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Democratic Services

Contact: Ruth Quantock, Democratic Services Officer, email: [ruth.quantock@bristol.gov.uk](mailto:ruth.quantock@bristol.gov.uk)

Tel: 0117 92 22828

## BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website [www.bristol.gov.uk](http://www.bristol.gov.uk) on a monthly basis.

### **Key Decision**

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

### **Non-key Decision**

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

### **Cabinet Meetings**

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 6pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

**Glossary:**

CD	City Director
PLACE	Place
PEOPLE	People
NHDS	Neighbourhoods
BC	Business Change
HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

## **Cabinet Members**

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Estella Tincknell (Lab) – Deputy Mayor (with special responsibility for Democracy, Culture, Policy, Strategy & Communications, International)
- Cllr Mark Bradshaw (Lab) – Cabinet Member for Transport
- Cllr Clare Champion-Smith (Lib Dem) – Cabinet Member for People
- Cllr Craig Cheney (Lab) – Cabinet Member for Finance, Governance and Performance
- Cllr Fi Hance (Green) – Cabinet Member for City Health and Wellbeing
- Cllr Asher Craig (Lab) – Cabinet Member for Neighbourhoods
- Cllr Claire Hiscott (Con) – Cabinet Member for Education and Skills
- Cllr Helen Holland (Lab) – Cabinet Member for Place
- Cllr Paul Smith (Lab) – Cabinet Member for Homes

**The City Council's website [www.bristol.gov.uk](http://www.bristol.gov.uk) contains all supporting documents and decisions for formal meetings and lots more about the City Council.**

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
BC 03.16-17	Shahzia Daya shahzia.daya@bristol.gov.uk	<b>Approval of the draft Order to establish the West of England Mayoral Combined Authority</b> Following consideration of any representations made by the Overview and Scrutiny Management Board, to approve the draft order establishing the West of England Combined Authority.  Open	Mayor – at Cabinet 14 Nov 2016	Mayor	
PLE 07.16-17	Mike Hennessey Mike.Hennessey@bristol.gov.uk	<b>Bristol City Council's Adult Social Care Strategic Plan 2016-2020</b> To approve Bristol City Council's Adult Social Care Strategic Plan which will outline the council's vision, approach and priorities for adult social care (ASC) for 2016-2020.  Open	Mayor – at Cabinet 6 Dec 2016	Councillor Clare Campion-Smith	People Scrutiny Commission 26.09.16
NHDS 05.16-17	Kate Murray kate.murray@bristol.gov.uk	<b>Library Book Buying Contract</b> Consideration of the tender process for the supply of Books to Library Service contract from December 2016.  Open	Mayor – at Cabinet 6 Dec 2016	Councillor Asher Craig	Neighbourhood Scrutiny Commission None envisaged

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
PLA 18.16-17	Helen Minnery helen.minnery@bristol.gov.uk	<p><b>Residents Parking Strategy</b></p> <p>1. To identify improvements to operating principles of all RPS areas to be subsequently proposed by the Service Director Transport as part of a new traffic order for the programme;</p> <p>2. To enable public engagement to take place in communities that have expressed an interest in permit parking schemes and/or which are likely to be affected by major development e.g. residential areas close to the Arena.</p> <p>Open</p>	Mayor – at Cabinet 6 Dec 2016	Councillor Mark Bradshaw	Place Scrutiny Commission
-	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<p><b>Treasury Management Strategy Mid-year report 2016/17</b></p> <p>This report meets the treasury management regulatory requirement that the Council receive a mid-year treasury review report. It also incorporates the needs of the Prudential Code to ensure adequate monitoring of the capital expenditure plans and the Council’s prudential indicators (PIs).</p> <p>Open</p>	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change Scrutiny Committee

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Laura Pye laura.pye@bristol.gov.uk	<b>St Pauls Carnival NEW ITEM</b> To approve the new organisation, as the preferred organisation, to take forward the new vision for St Pauls Carnival and agree that the Council will support that organisation in partnership with the Arts Council. To agree to release key arts provider funding on the delivery of key milestones.  Open	Mayor – at Cabinet 6 Dec 2016	Councillor Estella Tincknell	Place Scrutiny Commission
-	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Period 6 budget monitoring report NEW ITEM</b> The report will include key decisions in relation to the capital programme, with recommendations for the potential capitalisation of appropriate spend and amendments to funding sources, as a measure to help mitigate the Council’s general fund revenue pressures.  Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	Business Change & Resources Scrutiny Commission
	Annabel Scholes Annabel.Scholes@bristol.gov.uk, Shana Johnson Shana.Johnson@bristol.gov.uk	<b>Council Tax Base NEW ITEM</b> To recommend (to Full Council) the Council Tax Base for 2017/18.  Open	Mayor – at Cabinet 6 Dec 2016	Councillor Craig Cheney	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Simon Dicker simon.dicker@bristol.gov.uk	<b>Local HeathWatch and Independent Complaints Advocacy Service (ICAS) NEW ITEM</b> To approve the option of a final years extension to the current contract at a reduced rate whilst maintaining the service capacity of ICAS  Open	Mayor – at Health and Wellbeing Board 14 Dec 2016	Councillor Fi Hance	
NHDS 06.16-17	Nick Hooper Nick.hooper@bristol.gov.uk	<b>Local Housing Company Strategic Business Case</b> Sets out for approval the strategic business case to establish a new Local Housing Company, which will develop new homes in the city  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Paul Smith	Neighbourhoods Scrutiny Commission None envisaged
	Robert Orrett robert.orrett@bristol.gov.uk	<b>Future Strategy for Fleet Vehicle Replacement NEW ITEM</b> To propose a new method of replacing fleet vehicles on an 8 year life cycle.  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Helen Holland	Place Scrutiny Commission



Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
NHDS & PLE 08.16-17	Joanna Roberts joanna.roberts@bristol.gov.uk	<b>Young People's Housing and Independence Pathway Plan</b> Approval of the plan and associated spend  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Paul Smith	Joint Neighbourhoods Scrutiny Commission and People Scrutiny Commission
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Collection Fund: Estimated Surplus/Deficit</b> <b>NEW ITEM</b> To note the estimate of the surplus/deficit on the collection fund, which will be taken into account when setting the 2017/18 revenue budget and council tax levels  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Craig Cheney	
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Period 7 Budget Monitoring Report</b> To consider the latest budget monitoring report and consider necessary decisions/actions  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Craig Cheney	

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Robert Orrett robert.orrett@bristol.gov.uk	<b>Facilities Management Building Repairs and Building Fabric Tenders NEW ITEM</b> To consider the new contract arrangements.  Open	Mayor – at Cabinet 10 Jan 2017	Councillor Helen Holland	
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Budget recommendations to Full Council / Medium Term Financial Strategy / treasury management strategy</b> To finalise budget / MTFS recommendations and the treasury management strategy prior to 21 February 2016 Full Council budget setting meeting.  Open	Mayor – at Cabinet 24 Jan 2017	Councillor Craig Cheney	Business Change Scrutiny Commission 19 December 2016
NHDS 07.16-17	Paul Sylvester paul.sylvester@bristol.gov.uk	<b>Domestic abuse and Home Choice policy NEW ITEM</b> To agree changes to Home Choice policy, following 12 weeks consultation, on how victims of Domestic abuse are prioritised for housing  Open	Mayor – at Cabinet 7 Feb 2017	Councillor Asher Craig, Councillor Paul Smith	Neighbourhoods Scrutiny Commission None Envisaged

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Period 8 Budget monitoring report</b> To consider the latest budget monitoring report and consider necessary decisions/action.  Open	Mayor – at Cabinet 7 Feb 2017	Councillor Craig Cheney	
PLA 24.16-17	Stuart Woods stuart.woods@bristol.gov.uk	<b>Arena Project - Building Contract Approval</b> Approval sought to enter into the main building contract for the Bristol Arena with Bouygues (BYUK) and to approve the target cost for the project (as per the NEC contract).  Open	Mayor – at Cabinet 7 Mar 2017	Councillor Helen Holland	Overview and Scrutiny Management Board 9 February 2017
PLA 03.14-15	Mareike Schmidt mareike.schmidt@bristol.gov.uk	<b>ELENA programme (total value £140m)</b> Multiple decisions pertaining to the various delivery strands within the ELENA programme have been through various Cabinets (October 2013, January 2014, July 2014 and October 2014) and scheduled for Cabinets in February 2015 and July 2015. The programme is now delivering and a final completion report is expected to come back to Cabinet in December 2016, after the programme close in June 2016 and the subsequent completion /outcome report being written over summer 2016.  Open	Mayor – at Cabinet 7 Mar 2017	Councillor Helen Holland	Place Scrutiny Commission / None

Ref No	Lead Officer	Title and summary of Decision	Decision taker & Meeting date	Portfolio holder	Scrutiny Remit/ Input
	Annabel Scholes Annabel.Scholes@bristol.gov.uk	<b>Period 9 Budget monitoring report</b> To consider the latest budget monitoring report and to consider necessary decisions/action.  Open	Mayor – at Cabinet 7 Mar 2017	Councillor Craig Cheney	
PLA 19.16-17	Chris Mason chris.mason@bristol.gov.uk	<b>Bristol Transport Plan - Draft</b> To consider the draft Bristol Transport Plan  Open	Mayor – at Cabinet 2 May 2017	Councillor Mark Bradshaw	Place Scrutiny Commission- date to be determined
PLA 19.16-17	Chris Mason chris.mason@bristol.gov.uk	<b>Bristol Transport Plan - Final</b> To consider the final Bristol Transport Plan  Open	Mayor – at Cabinet 5 Sep 2017	Councillor Mark Bradshaw	Place Scrutiny - date to be determined